

# PRESQUE ISLE PARTNERSHIP

**DESCRIPTION:** Experience & Engagement Internship

**INTERNSHIP TYPE:** Paid

**ERIE, PA: SUMMER 2021**



## ABOUT THE PARTNERSHIP

Presque Isle Partnership works to better your experience at Presque Isle State Park by developing, funding and implementing projects and programs on the park while protecting the natural environment. All of our energy is focused on making Presque Isle State Park the best it can be, to make your experience the most enjoyable throughout the seasons.

## INTERNSHIP OVERVIEW

Presque Isle Partnership is seeking an energetic, creative and self-motivated Experience & Engagement Intern to join our team for Summer 2021. This internship will focus on organizing and promoting special events and initiatives aimed at raising funds to better the Presque Isle visitor experience. Strong social media management and graphic design capabilities are key components to the position. The selected candidate will be based out of the Tom Ridge Environment Center and work alongside the Partnership Executive Director.

## RESPONSIBILITIES

1. Manage organization's social media accounts and website
2. Produce digital content for social media and website
3. Monitor communication channels and respond to feedback, questions and concerns
4. Assist with event planning and execution
5. Recruit and coordinate volunteers for special events and initiatives

## QUALIFICATIONS

1. Strong organizational skills
2. Proficient in social media applications
3. Excellent verbal and written communication skills
4. Ability to work both independently and in a team environment
5. Proficient in Microsoft Office applications
6. Willingness and desire to learn and grow on the job

## REQUIREMENTS / OTHER QUALIFICATIONS

1. Must be available to work varying weekends throughout June, July and August
2. Must have a valid driver's license
3. Physical Demands - prolonged sitting; standing; talking; hearing; prolonged viewing of computer monitor; frequent lifting of 40 lbs easily and consistently
4. Work Environment - indoor office environment; moderate noise level; and outdoor activities and events in various weather conditions.

**Email cover letter, resume and 1-2 references to Jon DeMarco: [jon@discoverpi.com](mailto:jon@discoverpi.com)**

**Use Subject Line: PIP INTERNSHIP**